National Work Zone Memorial Assembly Instructions

Respect and Remembrance: Reflections of Life on The Road

RECOMMENDATIONS

- Ideally, setup should be handled by three to four people to ensure efficiency and prevent damage to the frames.
- The assembly can be completed by two people, if necessary, though it may take longer.
- Plan for approximately two hours to complete full setup and one hour for breakdown.

TOOLS REQUIRED

- No tools are required for assembly or disassembly; all components are designed to connect easily by hand.
- The memorial display was designed and manufactured by Displayit, ensuring a straightforward, intuitive setup process.

CASES PACKED

- The display arrives in two cases.
- Please note how each case is packed upon arrival, as repacking the components in the same configuration will make it easier for the next Memorial host and their volunteers who set it up.

MEMORIAL CHECKLIST OF SUPPLIES

- 42 frame pieces that are bungeed together including 5 feet (2 feet that are removable)
- 8 curtain lights with storage cases (labeled A-H)
- 4 power connectors with storage cases (labels 1-4)
- 1 pillowcase Memorial names graphic
- 2 flat sheets (white) to protect Memorial graphics from damage when setting up and tearing down
- 1 extension cord
- 1 power strip
- 1 set of set up instructions (in envelope)

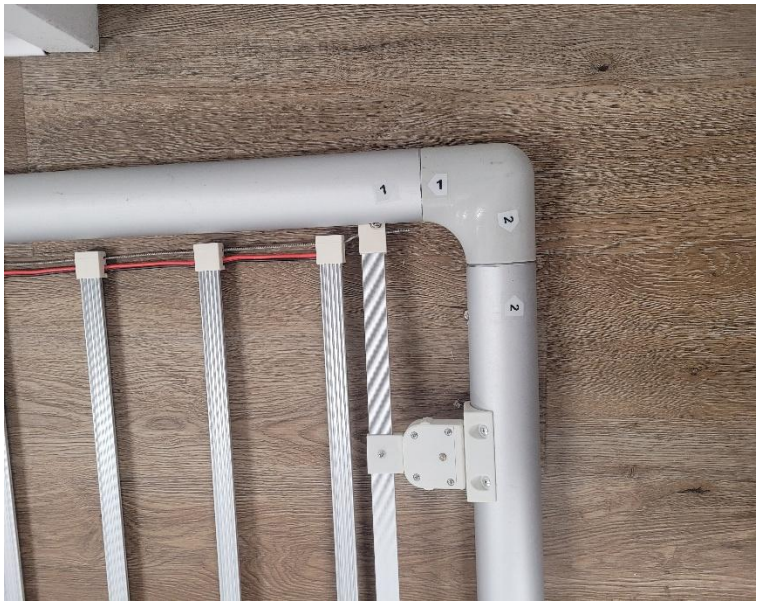
MEMORIAL SETUP INSTRUCTIONS

- The Memorial frame is labeled with connector numbers and “back,” “top,” “bottom,” “left,” and “right” to make it easy to set it.

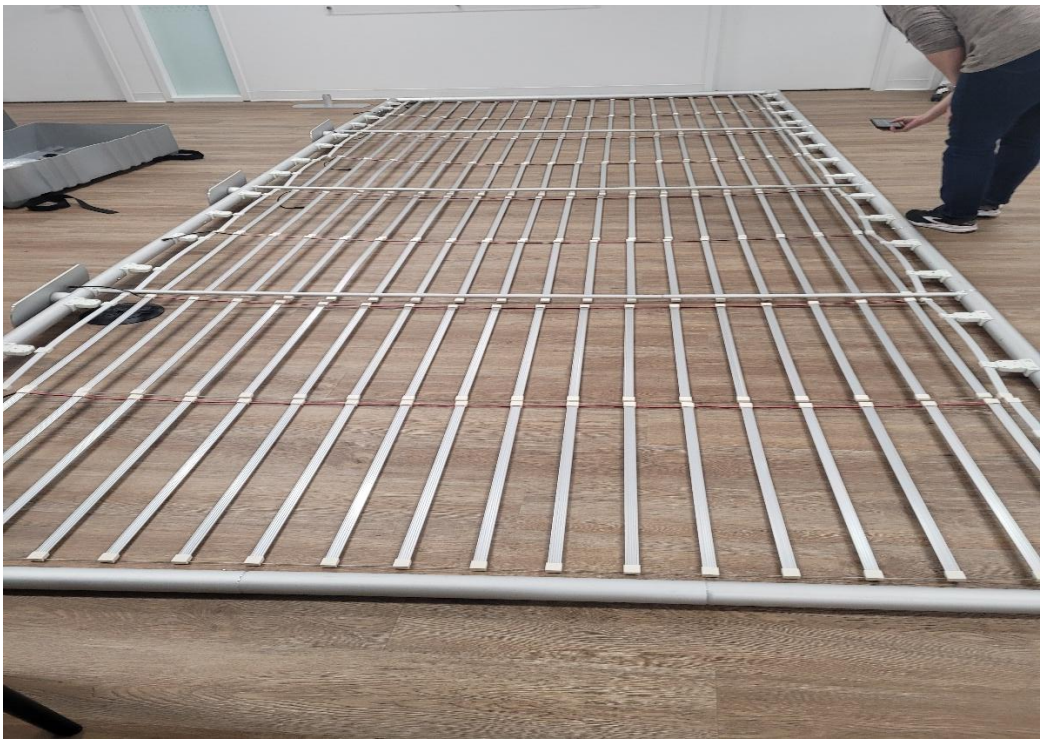
- There are 8 light curtains, and each curtain is labeled A-H to match the lettering at the top of the Memorial and their storage case (black soft-side). All lights are identical and will work no matter the order they’re placed.

- To assemble the memorial frame, connect the corners using the labeled connectors as follows:
    - Corner Connections:
        - Top Left: Connect 1 to 1 and 2 to 2
        - Top Right: Connect 4 to 4 and 5 to 5

- Bottom Right: Connect 6 to 6 and 7 to 7
- Bottom Left: Connect 9 to 9 and 10 to 10
- See examples below:

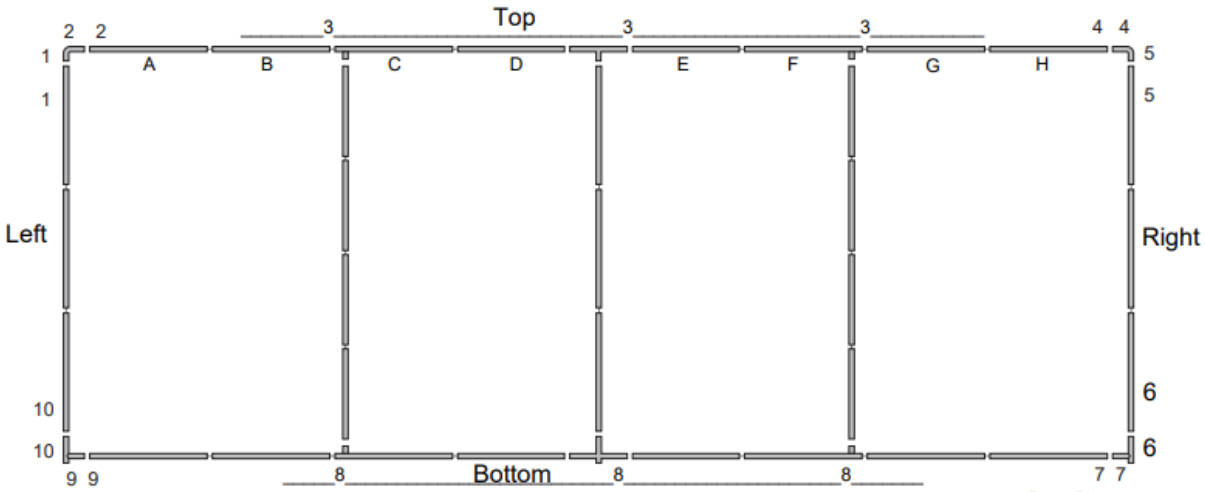


- All frames and connectors are labeled to match directly, allowing for a straightforward plug-and-match assembly process.
- The picture below provides a visual example of how your frame setup should look once fully assembled.



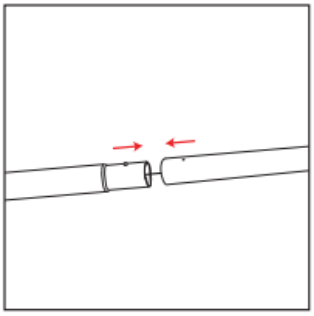
- Before adding the graphic cloth, please use the two white protective sheets included in the case to prevent the name cloth from becoming stained or damaged during installation. Make sure the sheets are placed underneath the frame before adding the cloth.
- After attaching the graphic cloth, gently pull the power-connector wires through the bottom opening of the cloth so they can be easily connected to the power strip. Take care not to snag or crease the fabric while guiding the wires through.
- Zip the graphic closed before attaching the outer feet.
- Attach the outer feet before standing up the frame. Adding the feet after the main structure and graphic are in place helps maintain stability during assembly and reduces the risk of misalignment.

20 Foot Backlit Ensemble Display
Assembly Instructions

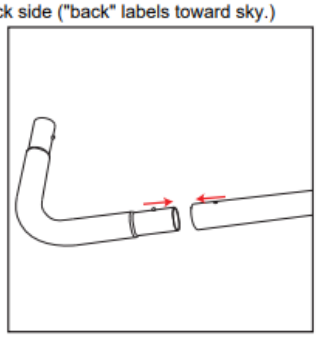


Frame Diagram

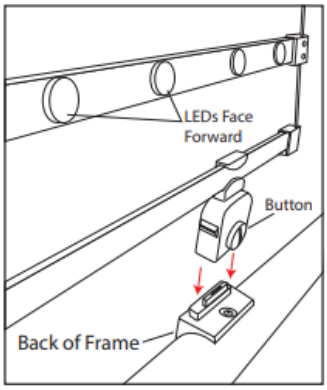
Build Memorial front side down and back side ("back" labels toward sky.)

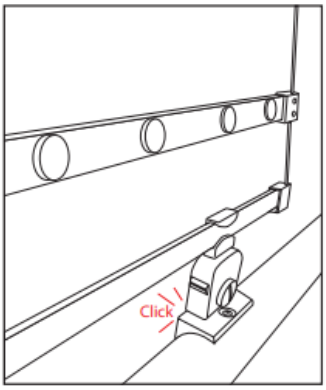


1. Straighten and assemble all bungeed poles.



2. Assemble the frame by aligning the stickers as seen in the frame diagram above. Install the support pole.

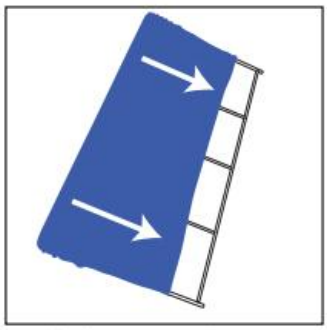




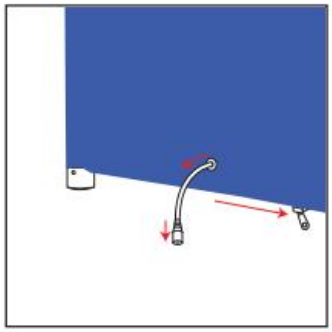
3. Install the eight curtain lights by snapping them onto the frame. See diagram above to ensure the LED lights face the correct direction.

Displayit

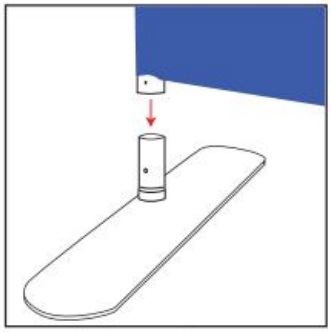
20 Foot Backlit Ensemble Display Assembly Instructions



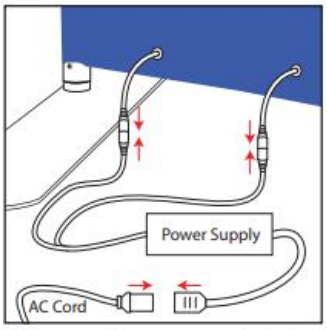
4. Pull pillowcase graphic over frame. Do not zip the graphic closed, at this point.



5. Pass power cords through grommets in the back of the graphic and then zip the graphic closed.



6. Attach the outer feet, Swivel center feet out, and stand the frame up.



7. Connect the power cords to the power supplies and plug them into an electrical outlet.

Final Memorial setup:

20 feet wide by 7 feet high

National Work Zone Memorial
General Information
Respect and Remembrance: Reflections of Life on The Road

CARE INSTRUCTIONS

1. Do not expose exhibit properties to extreme temperatures or weather
2. Do not leave exhibit properties in direct sunlight
3. Do not leave the Memorial outside overnight

COMMERCIAL ACTIVITY

The American Traffic Safety Services Foundation (ATSS Foundation) does not sanction or sell any items related to the Memorial exhibition at or near any Memorial hosting site. The ATSS Foundation respectfully requests that each site gives every consideration to protecting the dignity of the Memorial for all whom it honors and serves. For this reason, no commercial activity by sponsors, vendors, or other entities is permitted in conjunction with the Memorial exhibition. Such activity is also prohibited in the Memorial's legally-binding site agreement.

A simple brochure and artwork for all necessary public information materials is provided with this information kit. Sponsors are appropriately acknowledged on these materials and in the limited signage available on-site.

Depending upon the scope of the exhibition planned, food vendors may be a necessary courtesy to visitors. The ATSS Foundation asks that such activity be discreet, minimal, and stationed at an appropriate distance from the Memorial, so as not to interfere with the contemplative nature of the exhibition.

We appreciate your cooperation.

FLAG AND DECORATIONS POLICIES

Please refrain from decorating the Memorial with flags, benches or elements other than minimal landscaping or access walkways.

Regarding the use of flags, the ATSS Foundation deeply respects the sanctity of our national flag and welcomes the display of the U.S. flag according to existing flag protocols. A state and/or municipal flag may be an appropriate addition, as well. The ATSS Foundation

asks that any flags be placed at an appropriate distance from the Memorial, so as not conflict with the design of the exhibition, or distract from the focus of the exhibition, which is the names of those who have lost their lives in roadway work zones.

Thank you for your respect of the Memorial.

REPACKING INSTRUCTIONS

Please retain all packing materials, including the plastic coverings for the sheets and the canvas carrying bags. All items should be returned to their original packaging to ensure they remain protected and to prevent any potential damage.

Additionally, please handle the curtain lights with caution, as they can be easily damaged if bent, pulled, or mishandled.

1. Unplug power strips, LED drivers and cord extensions.

2. It is recommended to lay the exhibit flat before with names upright before beginning. Carefully remove the printed graphic, making sure it is folded neatly and stored in its designated plastic bag. Once the graphic is set aside, you may remove the curtain lights, making sure each is in a canvas carrying bag and then proceed to disassemble the frame.

3. Do not remove the 3 center feet that are attached to the extrusions at the bottom of the display.

3. The extrusions are packed together in one case. Please refer to the repacking photos provided, as they offer a clear guide for how to properly return each exhibit component to its original position. Ensuring the pieces are repacked as shown will help protect the materials and maintain the integrity of the exhibit for future use.

4. Place the assembly instructions inside the care kit and then return the kit to the appropriate case.

5. Ensure all components are positioned securely within the cases to prevent shifting, spilling, or difficulty locking the case. Avoid forcing or overcrowding items, as this can cause damage or prevent proper closure.

6. Confirm that both cases are fully closed and the straps are fastened tightly before shipping to ensure safe transport.